

Shutdown Work Order Planning Template Form

Supervisor _____		Date Requested		
Equipment # _____	<u>Work Description</u>			Date Required
<u>EQ-Name</u>				<u>W.O.#</u>
<u>Area and Location</u>				
<u>Materials & Parts</u>				
<u>Equip & tools Req'd</u>				
<u>Pre-shutdown Work</u>				
<u>Trades Req'd</u>				
<u>Notes</u>				
<u>Lock Out Yes No</u>	<u>Area</u>			
<u>Safety info</u>				
<u>Mobile Equipment</u>				
<u>Steps</u>				
		<u># Men</u>	<u>Trade</u>	<u>Dur</u>
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